

A-1 Telephone Answering Service Inc.
 2209 6th Street SW
 Canton, OH 44706-1327

RETURN SERVICE REQUESTED

Office Phone: (330) 453-9161 * (800) 728-0966
 FAX: (330) 452-4692

INVOICE/STATEMENT

ATTN: JOHN DOE 17
 ABC CONSULTANTS
 PO BOX 1234
 ANYTOWN, USA 12345-6789



| | | |
|--|--------------------------------|-------------------------------|
| IF PAYING BY CREDIT CARD, FILL OUT BELOW | | |
| <input type="checkbox"/> MASTERCARD | <input type="checkbox"/> VISA | <input type="checkbox"/> AMEX |
| CARD NUMBER | EXP. DATE | |
| SIGNATURE | AMOUNT | |
| STATEMENT DATE 01/04/02 | ACCOUNT NUMBER X1234 | DUE DATE 2/01/02 |
| AMOUNT DUE \$182.84 | ENTER AMOUNT PAID \$ | |

MAKE CHECK PAYABLE TO:

A-1 Telephone Answering Service Inc.
 2209 6th Street SW
 Canton OH 44706-1327



XX23883300 0000 0 0

PLEASE DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT
 RETAIN LOWER PORTION FOR YOUR RECORDS

Please check box if above address is incorrect
 and indicate change(s) on reverse side

| DATE | TYPE | SOURCE | DESCRIPTION | UNITS | CHARGES | CREDITS |
|----------|------|--------|------------------------|-------|----------|----------|
| | | | Previous Balance | | \$249.67 | |
| | 0110 | A0258 | A-1 ANSWERING SERVIC | 68.00 | | |
| | 0224 | A0258 | FAX SERVICE | 7.00 | | |
| 01/04/02 | 5001 | A0258 | CURRENT BILL | | \$75.00 | |
| 01/04/02 | 5558 | A0258 | TAS TIME CHARGE (MIN.) | 159 | \$57.42 | |
| 12/14/01 | 7000 | A0258 | PAYMENT - THANK YOU | VISA | | \$200.00 |
| 01/04/02 | 8999 | A0258 | LATE CHARGE | | \$0.75 | |

1.5%/month may be added to any past due balances.
 reasonable collection charge if account defaults.

| | | | | | | |
|----------------------------|---------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|--------------------------------|
| CURRENT \$133.17 | 30 DAYS \$49.67 | 60 DAYS \$0.00 | 90 DAYS \$0.00 | 120 DAYS \$0.00 | PAY THIS AMOUNT > | NEW BALANCE \$182.84 |
|----------------------------|---------------------------|--------------------------|--------------------------|---------------------------|-----------------------------|--------------------------------|

A-1 Answering Service Inc. 2209 6th Street SW Canton, OH 44706-1327
 Office Phone: (330) 453-9161 * (800) 728-0966 FAX: (330) 452-4692